**Ethel Everhard Memorial Library Board of Trustees**

**February 19, 2024 Meeting Minutes**

**Presiding Officer**: Board President Cathy Rohner called the meeting to order at 5:04 p.m.

**Roll Call**: Cathy Rohner, Nancy Nelson, Bruce Dethlefsen, Tammy Winkleman, and Valerie Virch present. Director Eliana Luke present.

**Agenda**: Motion by Nelson to approve agenda. Second by Virch. Motion carried 5-0.

**Minutes**: Motion by Dethlefsen to approve minutes from the regular December 18, 2023 meeting. Second by Winkleman. Motion carried 5-0.

**Public Comments**: 4-H group presented American flag to the library.

**Reports**:

1. **Financial Reports**

Motion by Nelson to approve payment of monthly bills. Second by Dethlefsen. Roll call vote: Nelson – yes; Dethlefsen – yes; Rohner - yes; Virch – yes; and Winkleman - yes. Motion carried 5-0.

1. **Director’s Report** (submitted on paper by Director)

1-) Monthly statistics/user data presented.

2-) Calendar reviewed.

3-) Programming updates. Lego themed programs show increased attendance. Fifteen plus programs scheduled for March 2024.

**Old Business:** None.

**New Business:**

1. Transfer of funds to State Pool Account. Motion to transfer funds by Nelson. Second by Virch, Motion carried 5-0.
2. Approval of Annual Report. Motion by Dethlefsen to approve Annual Report. Second by Winkleman. Motion carried 5-0.
3. Director invited Board Members to visit ongoing programs.

**Adjourn:** Motion by Rohner to adjourn at 5:42 p.m. Second by Virch. Motion carried

5-0. **Next meeting:**  April 15, 2024 at 5:00 p.m.